



Crescent Sanitary District

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Board Meeting Minutes Thursday December 11, 2025, at 2:00pm

Board Members in Attendance

- Jim Simmons – President
- Tom Fuller - Vice President
- Ernie Morreira – Member at Large (via Zoom)
- Wendy Brown – Office Clerk

Visitors

Meeting Called to Order: Meeting called to order by Jim Simmons at 2:00pm.

Approval of Minutes, Agenda, and Financials

Jim Simmons made a motion to approve December 11, 2025, agenda. Tom Fuller 2nd the motion. Motion passed unanimously.

Jim Simmons made a motion to approve November 2025 meeting minutes. Tom Fuller 2nd the motion. Motion passed unanimously.

Jim Simmons made a motion to approve November 2025 financials. Tom Fuller 2nd the motion. Motion passed unanimously.

New & Old Business

Jim Simmons made a motion to approve 2025 Christmas bonuses for staff. Tom Fuller 2nd the motion. Motion passed unanimously.

Wendy Brown to discuss the new ADA compliant website for CSD.

Jim Simmons made a motion to approve the cost of the new ADA compliant website. Tom Fuller 2nd the motion. Motion passed unanimously.

Board Comments

Jim Simmons discussed new purchases for Operator with the board.

Tom Fuller discussed that he ordered Green Goblin for himself and that he brought more to CSD for Operator to give out to customers if needed.

Ernie Morriera asked for the specs on manhole sizes and pictures of the install.

Operator Report from Zack-Read by Jim Simmons

- Discussed the second OSHA consultation for chemical hazards.
- December 4, 2025, operator attended the Confined Space Training through OSHA.
- Discussed GLS 2 and the issues it continues to have. Has Lapine Septic coming out to take a look as they are certified to work on them.

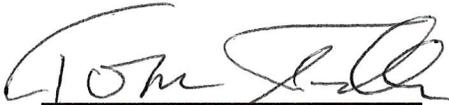
Office Clerk Report from Wendy

- Reviewed total active customer accounts including residential and business.
- Reviewed collections and where we stand for the month and how the next month is looking.
- Discussed Collections and how much we are losing each month with customers who do not pay.
- Discussed working on getting customers set up on Autopay.

Public Comments

Adjournment: 2:37 pm Jim Simmons made a motion to adjourn the meeting. Tom Fuller 2nd the motion. Motion passed unanimously.

ATTEST



Tom Fuller-Vice President



Jim Simmons - President