



Crescent Sanitary District

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Board Meeting Minutes Thursday June 12, 2025, at 2:00pm

Board Members in Attendance

- Jim Simmons – President
- Tom Fuller - Vice President
- Ernie Morreira – Member at Large (via Zoom)
- Brenton Whitney-Operator
- Wendy Brown – Office Clerk

Visitors

- Don Kearney

Meeting Called to Order: Meeting called to order by Jim Simmons at 2:00pm.

Approval of Minutes, Agenda, and Financials

Jim Simmons made a motion to approve May 8, 2025, meeting minutes. Tom Fuller 2nd the motion. Motion passed unanimously.

Jim Simmons made a motion to approve the current agenda. Tom Fuller 2nd the motion. Motion passed unanimously.

Jim Simmons made a motion to approve May 2025 financials. Tom Fuller 2nd motion. Motion passed unanimously.

New & Old Business

Jim Simmons read Resolution No. 06.12.2025 for FY 2025-2026 Budget

Jim Simmons made a motion to approve Resolution No. 06.12.2025. Tom Fuller 2nd the motion. Motion passed unanimously.

Jim Simmons discusses the renewal of the property lease starting July 1st, 2025, with a \$250 increase on the back lot.

Jim Simmons made a motion to approve the new 2-year contract for FP Postage Meter. Tom Fuller 2nd the motion. Motion passed unanimously.

Jim Simmons gave an update on private property lift stations, and we will be tabling the issue until he is able to go through and update ordinance.

Jim Simmons made a motion to deny both business properties requesting their fees be waived. Tom Fuller 2nd the motion. Motion passed unanimously.

Jim Simmons discussed the current Forbearance letters and his discussion with Andrew Reilly at DOJ and that he is reaching out to an attorney to discuss the matter further.

Board Comments

Operator Report from Brenton

- Met all DEQ requirements for the month.
- Received 22 locates that were finished the same day we received them.
- Cleaned a total of 1200ft of sewer mainline located on Nob Hill.
- Weekly check of manholes in Gilchrist to prevent SSO.
- TV footage for this month was 0ft.
- Monthly DMR's completed and turned in on time.
- The monthly safety meeting and training is complete.
- Every Monday of the month samples are taken to be tested.
- Started transferring June 3rd.
- Took the backhoe valve body in to get new seals.
- Got 5 barrels of chlorine
- Worked on chlorine pump to get all the air out.
- Relocating the chlorine line for a better residual.
- Worked on the RCAC rate study for 2 days, there are still some adjustments along the way.
- Working on the sewer line on the compound.
- Went through Midstate Electric usage and all looks correct.
- Working on getting parts for new tie in.
- Take samples at the lagoons every day.

Office Clerk Report from Wendy

- Reviewed total active customer accounts including residential and business.
- Reviewed collections and where we stand for the month and how the next month is looking.
- Discussed Collections and how much we are losing each month with customers who do not pay.
- Discussed working on getting customers set up on Autopay.

Public Comments

- Don Kearney wanted to thank the board and let them know he appreciates all the hard work they have been doing. He also asked what was going on with the current loans due and what happens if we default on the loans. Jim Simmons gave him an update on the current status.

Adjournment: 2:54 pm Jim Simmons made a motion to adjourn the meeting. Tom Fuller 2nd the motion. Motion passed unanimously.

ATTEST


Tom Fuller-Vice President


Jim Simmons - President