



Crescent Sanitary District

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Board Meeting Minutes Thursday July 9, 2026, at 2:00pm

Board Members in Attendance

- Jim Simmons – President
- Tom Fuller - Vice President
- Ernie Morreira – Member at Large (via Zoom) Lost signal at 2:07pm not able to reconnect
- Mike Benton-Member at Large
- Steven Stark-Operator Trainee
- Wendy Brown – Office Clerk

Visitors

Jim Kay

Meeting Called to Order: Meeting called to order by Jim Simmons at 2:02pm.

Approval of Minutes, Agenda, and Financials

Jim Simmons made a motion to approve current agenda, Tom Fuller 2nd motion. Motion passed unanimously.

Jim Simmons made a motion to approve June 25, 2026, meeting minutes, Tom Fuller 2nd the motion. Motion passed unanimously.

Jim Simmons made a motion to approve June Financials, Tom Fuller 2nd the motion. Motion passed unanimously.

New & Old Business

Jim Simmons made a motion to approve Resolution No. 07.09.26. Tom Fuller 2nd the motion. Motion passed unanimously.

Tom Fuller gave an update on his assigned task of going through ordinances.

Mike Benton gave an update on working on new and updated policy & procedures.

Ernie Morriera not able to give an update as he got disconnected and could not reconnect.

Wendy Brown to discuss the drafted policy & procedures and to have the board take a look for any changes or add ins they would like prior to approving at a future board meeting.

Board Comments

Operator Report from Steven

- Daily email and locate checks
- CLS #2 parts are on order
- Pump for GLS #2 has been returned by warranty company and is waiting for installation
- DMR reporting is scheduled
- Starting the process of numbering all manholes.

Office Clerk Report from Wendy

- Reviewed total active customer accounts including residential and business.
- Reviewed collections and where we stand for the month and how the next month is looking.
- Discussed Collections and how much we are losing each month with customers who do not pay.
- Discussed working on getting customers set up on Autopay.
- Discussed working on another round of service applications that customers have never turned in.

Public Comments

Adjournment: 2:29 pm Jim Simmons made a motion to adjourn the meeting. Tom Fuller 2nd the motion. Motion passed unanimously.

ATTEST


Tom Fuller-Vice President


Jim Simmons - President