



Crescent Sanitary District

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Board Meeting Minutes Thursday January 15, 2026, at 2:00pm

Board Members in Attendance

- Jim Simmons – President
- Tom Fuller - Vice President
- Ernie Morreira – Member at Large (via Zoom)
- Wendy Brown – Office Clerk

Visitors

Dessa Wells with RCAC to present rate study.

Meeting Called to Order: Meeting called to order by Jim Simmons at 2:02pm.

Approval of Minutes, Agenda, and Financials

Jim Simmons made a motion to approve January 15, 2026, agenda with an amendment to exclude Operator's report. Tom Fuller 2nd the motion. Motion passed unanimously.

Jim Simmons made a motion to approve December 11, 2025, meeting minutes. Tom Fuller 2nd the motion. Motion passed unanimously.

Jim Simmons made a motion to approve December 2025 financials. Tom Fuller 2nd the motion. Motion passed unanimously.

New & Old Business

RCAC-Dessa Wells presented the preliminary rate study report to the board.

Jim Simmons discussed the second OSHA consultant report for chemical compliance.

Jim Simmons discussed the 2024-2025 Sensiba Audit completion and their findings.

Jim Simmons made a motion to open a new savings account with Jim Simmons and Tom Fuller as signers, at a different financial institution (Mid Oregon Credit Union) to follow compliance with ORS 295.001. Tom Fuller 2nd the motion. Motion passed unanimously.

Board Comments

Jim Simmons made board aware that we had fraud on our new credit card with WaFD and that it was caught by the bank's fraud department and a new credit card has been received.

Jim Simmons discussed that CSD has been working on a budget committee and that we have Bruce Reed as our chairman for our budget committee.

Operator Report from Zack

No Operator's report was presented at this meeting.

Office Clerk Report from Wendy

- Reviewed total active customer accounts including residential and business.
- Reviewed collections and where we stand for the month and how the next month is looking.
- Discussed Collections and how much we are losing each month with customers who do not pay.
- Discussed working on getting customers set up on Autopay.
- Made board aware of the other duties Office Clerk has been performing for the new CSD website to follow compliance with new ADA regulations and Office Clerk has been working with RCAC to complete the rate study.

Public Comments

Jim Welham-Wanted to let the board know that he was glad to see all the work Jim Simmons has done to help CSD thrive. He also mentioned that we should check to make sure that we do not have an extra expense of earthquake insurance as it does not comply to CSD. He stated that he would like to have a meeting with the board and budget committee as he has some spreadsheets that might work for the budget committee.

Bruce Reed- He would like to see a debris screen for Gilchrist GLS 3 and that he would like to receive a copy of the original agreement between Gilchrist and CSD.

Adjournment: 3:00 pm Jim Simmons made a motion to adjourn the meeting. Tom Fuller 2nd the motion. Motion passed unanimously.

ATTEST



Tom Fuller-Vice President



Jim Simmons - President