

Crescent Sanitary District

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Board Meeting Minutes Thursday August 13, 2026, at 2:00pm

Board Members in Attendance

- Jim Simmons – President
- Tom Fuller - Vice President
- Ernie Morreira – Member at Large (via Zoom)
- Mike Benton-Member at Large
- Steven Stark-Operator Trainee
- Wendy Brown – Office Clerk

Visitors

Jim Kay

Sheldon Robinson

Jordan Smith SEI Construction

Meeting Called to Order: Meeting called to order by Jim Simmons at 2:08pm.

Approval of Minutes, Agenda, and Financials

Jim Simmons made a motion to approve current agenda, Tom Fuller 2nd motion. Motion passed unanimously.

Jim Simmons made a motion to approve July 9, 2026, meeting minutes, Tom Fuller 2nd the motion. Motion passed unanimously.

Jim Simmons made a motion to approve July Financials, Tom Fuller 2nd the motion. Motion passed unanimously.

New & Old Business

Jim Simmons read Resolution NO. 08.13.2026-moving funds to cover fence & gravel installation at the lagoons.

Jim Simmons made a motion to approve Resolution NO. 08.13.2026. Tom Fuller 2nd the motion. Motion passed unanimously.

Tom Fuller gave an update on his assigned task of going through ordinances and new accountant.

Mike Benton gave an update on working on new and updated policy & procedures.

Ernie Morriera gave an update on his assigned tasks of decommissioning & rates ordinance.

Tom Fuller introduced Jordan Smith from SEI Construction and what he is offering to install fence and gravel.

Board Comments

- Tom Fuller discussed replacing tires on portable generator.
- Jim Simmons to read letter from Gilchrist HOA on what is needed for the town of Gilchrist sewer system.
- Jim Simmons asked board members to have the public write letters on what is needed for the Gilchrist sewer system, so he can take them with him when asking for funding.

Operator Report from Steven

- Daily email and locate checks
- CLS #3 failed, had to pull both pumps and clear debris.
- Began numbering and locating manholes in Crescent & Gilchrist
- DMR reporting has not been completed. Working to get certified operator out to complete.
- Currently working on a clog at manhole 230. Will be tracking back to manhole 229 to snake and clear the clog.

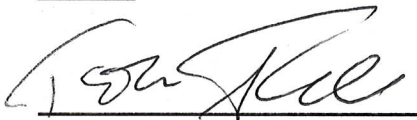
Office Clerk Report from Wendy

- Reviewed total active customer accounts including residential and business.
- Reviewed collections and where we stand for the month and how the next month is looking.
- Discussed Collections and how much we are losing each month with customers who do not pay.
- Discussed working on getting customers set up on Autopay.

Public Comments

Adjournment: 2:55 pm Jim Simmons made a motion to adjourn the meeting. Tom Fuller 2nd the motion. Motion passed unanimously.

ATTEST



Tom Fuller-Vice President



Jim Simmons - President