



Crescent Sanitary District

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Board Meeting Minutes December 12, 2024

Board Members in Attendance

- Jim Simmons – President
- Tom Fuller - Vice President
- Ernie Morreira – Member at Large
- Wendy Brown – Office Clerk
- Brenton Whitney - Operator

Visitors

- Bruce Hall

Meeting Called to Order: Meeting called to order by Jim Simmons at 2:01pm

Agenda

Jim Simmons made an adjustment to the agenda to add Mr. Gil's presentation to discuss financials.

Approval of Minutes

Jim Simmons made a motion to approve November 14, 2024, minutes.

Tom Fuller 2nd the motion. Motion passed unanimously

Jim Simmons made a motion to approve the agenda. Tom Fuller 2nd the motion. Motion passed unanimously.

Jim Simmons made a motion to accept the financial reports and expenses. Tom Fuller 2nd the motion. Motion passed unanimously.

New & Old Business

Jim Simmons made a motion to approve Walker Range Contract for 2025. Tom Fuller 2nd the motion. Motion passed unanimously.

Jim Simmons made a motion to approve C&B Consulting Contract for 2025. Tom Fuller 2nd the motion. Motion passed unanimously.

Jim Simmons made a motion to approve Gilgatorre Accountant Contract for 2025. Tom Fuller 2nd the motion. Motion passed unanimously.

Jim Simmons stated he is working on the letter of demand from DOJ regarding default with DEQ & OBDD and will have it ready by January 10, 2025.

Jim Simmons made a consensus to keep the current 2024 Holiday Closure schedule for 2025.

Tom Fuller and Ernie Morreira agreed with the consensus.

Jim Simmons announced the resignation of Brenda Ashcraft as Office Manager, Acting General Manager, & Board Secretary. Including that they will not be filling her position for the time being and Jim Simmons will be taking on her responsibilities.

Jim Simmons made a consensus to write off an account owing \$238.50 as the escrow account that was handling this account with us, went out of business and we had no way to contact them for the funds. Tom Fuller and Ernie Morreira agreed with the consensus.

Jim Simmons made a motion to deny the business closing for 6 months who asked that they did not have to pay for those 6 months. Tom Fuller 2nd the motion. Motion passed unanimously.

Jim Simmons made a motion to deny a business who wanted a refund from November 2023 for a cabin that was unoccupied for 4 months. Tom Fuller 2nd the motion. Motion passed unanimously.

Bruce Hall stated that his invoice that was given out to the board to look at during the November 2024 meeting was not on this agenda. He stated he wants an answer for a refund for a cabin/unit that was not occupied for 4 months in November 2023. Jim Simmons stated that it was on the agenda and pointed out where on the agenda it was located.

Mr. Gil went over all financial statements and budgets. He explained the budget and how to code items properly and what needs to be done when making purchases for the office and operator by having Board/President approval prior to the purchases. It was discussed that equipment and tools for the Operator need to be purchased by the end of 2024.

Board Comments

Jim Simmons discussed speaking with Representative Reschke who said he will have someone contact Jim regarding legal help with system development.

Tom Fuller asked if Jim Simmons and Brenton (Operator) were looking for a backhoe to purchase to start decommissioning septic tanks. Jim stated they are looking for a backhoe.

Ernie Morreira asked if Jim Simmons and Brenton (Operator) had any good leads on any equipment. Jim Simmons and Brenton (Operator) went over what equipment CSD needed to purchase and a plan on going and looking at a backhoe & dump truck.

Operator Report from Brenton

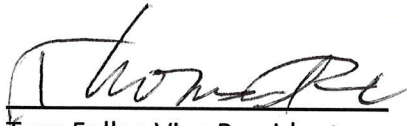
- Owen Equipment Credit Application Form to be approved by the board so he can purchase the equipment needed to repair the Vac truck. Jim made a motion to approve. Tom 2nd the motion. Motion passed unanimously.

Office Clerk Report from Wendy

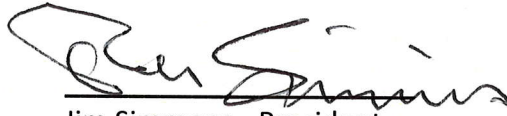
- The purchase of updated State and Federal Posters for the Employee break room. Jim Simmons made a motion to approve. Tom Fuller 2nd the motion. Motion passed unanimously.

Adjournment: 3:06 pm Jim Simmons made a motion to adjourn the meeting. Tom Fuller 2nd the motion. Motion passed unanimously.

ATTEST

A handwritten signature in black ink, appearing to read "Tom Fuller", written over a horizontal line.

Tom Fuller-Vice President

A handwritten signature in black ink, appearing to read "Jim Simmons", written over a horizontal line.

Jim Simmons - President