



Crescent Sanitary District

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**Regular Meeting of the
Crescent Sanitary District Board of Directors
Will be held on January 10, 2024, at 5:00pm
At the District Office, 136745 Hwy 97, Crescent, OR**

The meeting location is accessible to persons with disabilities. A request for an Interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the office manager, Brenda Ashcraft at 541-433-2951

The right of public attendance guaranteed by the Public Meeting Law does not include the right to participate by public testimony or comment. The Crescent Sanitary District Board of Directors allows limited public participation. Public testimony and/or comment may be limited to 3 minutes per person.

Agenda

1. Call to order
2. Roll Call—Establishment of Quorum
3. Approval of Minutes
 - a. December 6, 2023, Regular Meeting minutes
4. Financial report
 - a. Summary of Bills to be paid.
 - b. Review of Profit & Loss Budget vs Actual Report
 - c. Approval to pay bills.
 - d. Audit update
 - e. OBDD & DEQ Loan Modifications
 1. 2023 Payments have been deferred to December 2024
 2. Need to sign the Loan Agreement Amendment

3. RCAC/Environmental contact person Dessa Well was asked to contact CSD for rate survey by OBDD as part of a requirement to renegotiate the loans.

5. Old Business

- a. Update on search for Wastewater Operator
- b. Update on search for Office Clerk
- c. Review job openings and CSD employee needs and add postings of openings to other places: newspapers/online advertising/others
- d. 2 Signers for all contracts and board business
- e. Update of Ordinance 03-21-19 changes and Assessor's office for filing delinquent accounts
- f. Update on Crescent Water District Contract
- g. Medical Stipend

6. New Business

- a) Scott DeCarlo 1099 contract
- b) Property Tax Update
- c) Ordinance 03-21-19 and June 2023 Review
- d) Employee Handbook and policy for On Call employee's
- e) Can CSD do "bartering" for business payments

7. Sewer Operations Report

8. President's Report

9. Public Questions and Comments

10. Board Comments

11. Adjournment