



Crescent Sanitary District

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Board Work Session Minutes October 3, 2023

Board Members in Attendance

Doris Allphin - President

Scott DeCarlo – Vice President

Marvin Hicks - Treasurer

Brenda Ashcraft – Office Manager

Visitors in Attendance

Duffy Caldwell

Work Session called to order by Doris Allphin at 4:00pm

Doris Allphin, President explained that the purpose of this meeting is for all the Board Members to meet Duffy Caldwell, a Board Member candidate and to be completely transparent on the operations and standing of Crescent Sanitary District. Doris continued with the detailed financial standing of CSD. She stated that CSD is an engaged and active Board, CSD is understaffed, with the Operator resigning as of Friday, September 29, 2023. We have hired a Temporary Emergency Operator Trainee who just graduated from High School. Vice President, Scott DeCarlo is training with the current Operator on the daily tasks of the collections and treatment of the sewer plant. The Board members are also understaffed, there are 2 positions open, one of them is a secretary position. The duties of the Board and the 2 employees are overwhelming currently. Duffy stated that he understands the needs of CSD and the Board and is interested and willing to be a Board member.

Vice President, Scott DeCarlo brought up some current issues the Board is working on.

- Generator @ Big Pines RV
- Asking for a letter from our attorney written to Ernest/Gilchrist Compound, regarding the lateral lines being the landowner's responsibility.

Security within the office:

- Temporary/removeable wall to create a lobby.
- Public needing appointment with office for anything other than making a payment.
- Water feed line at Lagoons needs insulation for protection.
- Access road to lagoon has no ditches, need to have the road graded to allow for water runoff.

Adjourned: 5:03pm