



Crescent Sanitary District

136745 Hwy 97 Crescent, OR 97733 P.O. Box 265

Phone: (541) 433-2951

Email: info@crescentsanitarydistrict.org

Web Site: www.crescentsanitarydistrict.org

Regular Meeting of the Crescent Sanitary District Board of Directors Will be held on October 11, 2023, at 5:00pm At the District Office, 136745 Hwy 97, Crescent, OR

The meeting location is accessible to persons with disabilities. A request for an Interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the office manager, Brenda Ashcraft at 541-433-2951

The right of public attendance guaranteed by the Public Meeting Law does not include the right to participate by public testimony or comment. The Crescent Sanitary District Board of Directors allows limited public participation. Public testimony and/or comment may be limited to 3 minutes per person.

Agenda

1. Call to order
2. Roll Call—Establishment of Quorum
3. Appointment of new Board Member Duffy Caldwell
4. Approval of Minutes
 - a. September 12, 2023 Budget Committee Meeting minutes
 - b. September 13, 2023 Regular Meeting minutes
 - c. September 26, 2023 Special Board Meeting—Budget Hearing
 - d. October 3, 2023 Board Work Session
5. Financial report
 - a. Summary of Bills to be paid
 - b. Review of Profit & Loss Budget vs Actual Report
 - c. Approval to pay bills
 - d. Audit update

- e. Billing of Big Pines RV Park—Correct charging
 - i. Number of RV sites
 - ii. Number of Cabins
 - iii. Number of Home Rentals
 - iv. Number of Residence
- 6. Old Business
 - a. Commercial account rates
 - b. Gilchrist Compound
 - c. CLS 5 Generator
 - d. Temp person for the office
 - e. Office Security
 - i. Office access by appointment only
 - ii. Wall to great lobby
- 7. New Business
- 8. Sewer Operations
 - a. Sewer Operator Position
 - i. Brenton Whitney hired as emergency temporary employee
 - ii. Advertising for candidates for permanent position
 - b. Gilchrist Mall electrical panel
 - c. CLS 2—pump repair
 - d. CLS5—odor remediation-needs metal roof
 - e. Gilchrist Mill
 - f. Chlorine building fan duct work
 - g. Repair of snow plow blade for truck
 - h. Water feed line at lagoons—freeze prevention
 - i. Grading of access road to treatment facility
 - j. Water runoff on east of lagoons
- 9. President's Report
 - a. Update DEQ/OBDD debt
 - b. Employee Handbook update
 - c. SOP Update
- 10. Public Questions and Comments
- 11. Board Comments
- 12. Adjournment**