

Crescent Sanitary District

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BOARD MEETING MINUTES

APRIL 20, 2022

A regular meeting of the Crescent Sanitary District Board of Directors was called to order at 5:00 PM on April 20, 2022, at Crescent Sanitary District Office

Present

Kim Mathers, President via phone
Doris Allphin, Vice President
Lauretta Butler, Secretary Treasurer
Scott DeCarlo, Member at Large
Marvin Hicks, Member at Large
Jacob Dozier, Sewer Operator
Bruce Reed, Guest
Bruce Hall, Guest

Approval of Minutes

Approval of the minutes for the March 2022 meeting was tabled until later in the meeting but then were skipped. Minutes to be approved at the May 2022 meeting.

Treasurer Report

Lauretta Butler presented the Treasurer Report as of April 20, 2022. Doris Allphin made a motion to pay the bills. Marvin Hicks seconded the motion. Motion passed unanimously.

President's Report

Kim suggested that the board consider adding QuickBooks Online and use their services in place of hiring a bookkeeper. Lauretta Butler made a motion to purchase QuickBooks Online. Scott DeCarlo seconded the motion. Motion passed unanimously.

ARPA Funding has been approved. CSD will receive \$835,000. The funds can only be used for debt service.

The office assistant is coming upon her 6-month anniversary with CSD. The office assistant has gotten CSD billing in order, office organized, and is doing a great job. Kim Mathers made a motion that we give the Office Assistant a \$1.00/hour pay increase. Motion was seconded by Doris Allphin. Motion passed unanimously.

Old Business

Decommissioning of septic tanks was discussed. Discussion in the past has been to purchase a truck and do the work ourselves. Purchase has not been made. Jacob has already decommissioned approximately 20 tanks. Board needs to brainstorm ideas of how to get the tanks decommissioned. Completing the pur-

chase of a truck for the purchase or hiring the work to be done by an outside company. Klamath County is asking for our plan as to how we are going to complete the decommissioning.

Crescent Sanitary District Ordinance No 2022-01 Sewer Use Regulations Ordinance has been posted for 2 weeks and there has been no public comment. A vote to approve the ordinance was done. CSD Ordinance No 2022-01 Sewer Use Regulations Ordinance passed with 5 yay votes and zero nay votes

Generators for lift stations 2 and 3, in Crescent, are to ship on April 22, 2022. Generator for lift station 5 is expected to ship in July 2022. Generators for lift stations 1 and 4 are expected to ship in August 2022. An electricians will wire the generators to our switches. There are no generators at this time for Gilchrist. Board will need to work on a plan for generators for Gilchrist.

Gilchrist annexation will have its second hearing on April 26, 2022. If there are no public comments the county commissioners will sign the approval of the annexation on that day. Next CSD will need to have an engineering plan done for the replacement of the Gilchrist collection system. There is a grant for up to \$50,000 through Business Oregon that CSD will look into applying for.

Public Comments

Bruce Hall with Big Pines RV was present and let the board know that he will be adding a rental unit to the sewer on May 11, 2022. Upon completion of his hooking up to the sewer, he will begin paying the month sewer fee for that rental unit.

Bruce Hall also informed the board that he was aware of the possibility of a fence being erected around the pump station in front of his RV Park. He informed the board that he does not want a fence put up and claims that our lease agreement does not allow for a fence without the land owner's written permission. Bruce feels that a fence would be an eyesore in front of his RV Park and because he can't have a say in what would be put there. He told the Board that the easement would need to be renegotiated if a fence is needed. Kim told Bruce that if and when we have a design plan for a fence, CSD will come to Bruce before anything is planned.

Kim Mathers adjourned the meeting at 6:33pm.