

Regular meeting of the Crescent Sanitary District Board of Directors was called to order at 5:00 PM on November 10, 2021, at Crescent Community Center.

Present

Kim Mathers, President via phone
Doris Allphin, Vice President
Lauretta Butler, Secretary Treasurer
Scott DeCarlo, Member at Large
Jacob Dozier Operator
Charles Lawrence Via Telephone
Cathi Lane
Bruce Hall

Approval of Minutes

Doris Allphin made a motion to approve October's minutes. Scott DeCarlo seconded the motion. Motion passed unanimously.

Treasurer Report

Lauretta Butler presented the Treasurer Report as of October 13th, 2021

Current Savings Account Balance \$ 4,890.16

Total Bills to be paid \$ 7326.32

Current Bank Account Balance after bills are paid \$16,864.71

Doris Allphin made a motion to pay outstanding bills, Lauretta Butler seconded the motion. Motion passed unanimously.

Old Business

RV Parks/Motel/Hotel Rates

Bruce Hall expressed his concerns that RV Parks are being charged more than other commercial businesses. Discussion regarding rate structure and that CSD is unable to obtain water usage as a way to charge based on usage. Kim purposed that the rate for RV Parks, Motels and Hotels be \$.50/night/unit.

Motion was made by Lauretta Butler that the rate for RV Parks, Motels, and Hotels be \$.50/day/unit, Doris Allphin seconded the motion. Motion passed unanimously.

Sewer Operator's Report

Jacob Dozier informed the board that the system was working fine. There are a couple of issues with lift stations 2 and 3 that are being addressed.

Jacob requested that CSD become part of OAWU at a cost of \$207.40 for the years membership. Membership will provide benefits to the district such as technical assistance, resources, and equipment lending.

Doris made a motion to become a member of OAWU and for Jacob to attend training in December. Motion was seconded by Scott DeCarlo. Motion passed unanimously.

CSD is still needing to purchase a pump truck. Purchase is going to have to be through an auction. Jacob and Scott to take a trip to go view a couple of trucks coming up on auction. Scott would purchase the truck and then sell it to CSD.

President's Report

Kim provided update on the hiring process to replace the office assistant. Brenda Ashcraft has accepted the position and will start on November 15, 2021.

Kim informed the board that our auditor suggested we hire a bookkeeper to make some corrections to our books. Our auditor cannot make the corrected for us. We will hire a bookkeeper from the auditor's office at \$80/hour to do the corrections. It is estimated it should take about 8 hours to complete the corrections.

Kim informed the board that CSD received an extension for the loan payment that was to start December 2021. The first payment will not begin until December 2022.

CSD also received an extension to complete the 2020-2021 audit until February 2022.

Kim suggested the board transfer \$5000 from the checking account to the savings account, towards our requirement for contingency funds.

Morello's construction contract has been extended until April 2022 due to the delay in receiving the generators. This extension will allow Morello to complete the project with the installation of the generators.

Still waiting on clarification about if the ARPA funds can be used for debt. Answers are not expected until after January 1, 2022.

Kim to contact the county assessor regarding submitting delinquent accounts for collections of nonpayment of sewer bills by property owners. Kim will get the new office assistant started and then they will work on collection of nonpayment of bills.

Kim Mathers adjourned the meeting at 6:48pm