

Crescent Sanitary District

PO Box 265
136745 Hwy 97
Crescent, OR. 97733



A regular meeting of the Crescent Sanitary District Board of Directors was called to order at 5:01PM on August 11th, 2021, at Crescent Sanitary District Office.

Present

Kim Mathers, President (via telephone)
Doris Allphin, Vice President
Lauretta Butler, Member at Large
Marvin Hicks, Member at Large
Scott DeCarlo, Member at Large
Shea Smirl, Secretary
Cathy Lane, Guest

Approval of Minutes

Doris Allphin made a motion to approve July minutes. Lauretta Butler seconded the motion. Motion was approved unanimously. Marvin made a motion to approve June minutes. Scott Seconded the motion. Motion was approved unanimously.

Treasurer Report

Doris Allphin presented the Treasurer Report as of August 10th, 2021

Current Bank Account Balance	\$15,263.83
Outstanding Bills to be Paid	
Crescent Water	\$956.24
Klamath County Tax Collector	\$351.01
Sequoyah Software	\$500
Verizon	\$291.73
Century Link	\$125.04
Point S Tire	\$1,373.71
Gilchrist Water	\$800
Morello Construction	\$22,433.80

Doris Suggested CSD pay Crescent water \$500 and Morello Construction \$2,500. Lauretta made a motion to pay outstanding bills. Motion was approved by Marvin. Motion approved unanimously.

President's Report

Kim discussed customers that aren't paying their sewer bill. Kim instructed Shea to reach out and try to get payment from them. Kim discussed further recourse for non-payment, either working with

Crescent Water Supply and Improvement district to shut off water for non-payment, or putting a lien on the customer's property.

Kim discussed CSD board policy to have two signatures on checks.

Kim discussed the potential for receiving funds from the state general fund and what CSD would be permitted to spend those funds on. Representative Iverson's office claimed that there is a variety of things CSD would be permitted to spend the funds on, but the disbursements would be coming from the IFA and CSD would have to have their permission for any disbursements. Kim discussed using some of those funds for lost revenue due to covid that can be used for operations costs, if the IFA will approve it.

Kim discussed the need to bring in a certified operator to sign off on our monthly reports. CSD needs to have a certified water operator 1 sign off on our monthly reports that CSD sends to the DEQ. Kim discussed entering into a contract with a certified water operator 1 to sign off on our monthly reports that will satisfy the DEQ requirements for CSD's monthly reports.

Kim discussed the audit and that it's planned to be finished by early September.

Kim discussed the annexation of Gilchrist. DEQ did not approve the hazardous waste annexation. That means that CSD will have to petition the property owners of Gilchrist to annex Gilchrist. CSD needs 51% of the vote in order to annex Gilchrist.

Meeting was adjourned at 6:10PM by Kim Mathers. The next meeting will be the regular meeting at 5PM on Wednesday, September 8th.

Minutes submitted by: Shea Smirl