

Crescent Sanitary District

PO Box 265
Crescent, OR. 97733

CSD Board Meeting Minutes

December 12, 2019



Board Members in Attendance:

- Kim Mathers – President
- Christine Smouse – Secretary/Treasurer
- Doris Allphin – Vice President
- Dennis Mathers – Member at large out sick
- Laretta Butler – Member at large

Charles Lawrence (Project Manager)

Guest: Cathi Lane

Nichole Braudy (Anderson Engineering on-site representative)

Meeting called to order by Kim Mathers 5:05

Approval of the minutes from November 2019: Doris made motion to approve November minutes, Laretta 2nd, all approved.

Secretary/Treasurer Report:

Current CSD checking account balance: \$ 290770.89

Upcoming bills: Karen Demaris \$100.00

Anderson Engineering: \$8192.50

Speer Hoyt: \$117.50

Jeffrey Yeley LLC. \$6250.0

Bob's Excavating: \$237,054.71 Lagoon work and 50% retainage fee

Morello Construction: \$663,770.89 Hwy 97 and main work

Total: \$921016.00

Laretta made a motion to pay all bills and Doris 2nd all approved.

Presidents Report: We hired a local QuickBooks Pro to help setup CSD billing and all CSD accounting information. It was excellent training and we have work to do on our QuickBooks to prepare for an upcoming audit in the near future.

Big Pine expansion area needs a large pump due to the depth of the sewer lines installed by his own construction company. The cost will be in the range of \$10,000.00

Kim has appointed Doris Allphin as Vice-President until then next election and Dennis Mathers was selected a member-at-large.

Bob's Excavating is handling the grievance with the Bardfield property, CSD has been cleared of all responsibility with the issue.

We purchased a brand-new Snow Dog plow for the F250 at a cost \$7636.50. Plow has been mounted.

Lauretta asked Nichole about the trees removed from Piney St, right in front of her house. She said there was some erosion happening and Nichole said she would check into it and get back.

Project Manager Report: (Charles Lawrence, Jeffrey B. Yeley Consulting, LLC.)

Update on Engineering:

Nichole says we're ahead of schedule due to lack of snow. All main lines are complete and Morello's plan is to continue with laterals in the Spring or if weather permits continue on through Winter.

Morello had issues with eroding trenches due to a river bed discovered half way between bottom of trench and top. Safety measures are being taken to ensure no collapse on workers, this is taking place between Kaehan and Riddle Rds.

We will solicit for a fulltime flexible operator in the coming months

Meeting Adjourned: 6:20

Meeting Minutes submitted by:

Kim Mathers, Secretary/Treasure

Next CSD Board Meeting:

January 8th @ 5:00pm.

Meeting Location:

Crescent Sanitary District Office

136745 Hwy 97

Crescent, OR. 97733