

# Crescent Sanitary District

PO Box 265  
Crescent, OR. 97733

## CSD Board Meeting Minutes

November 13, 2019



### Board Members in Attendance:

- Kim Mathers – President Phone in
- Christine Smouse – Secretary/Treasurer
- Doris Allphin – Member At Large
- Laurretta Butler

Charles Lawrence (Project Manager) – Out Sick

**Guest:** Nichole Braudy (Anderson Engineering, Dennis Mathers, Vern Graham, Cathi Lane

**Meeting called to order** by Kim Mathers

**Approval of the minutes from September and October 2019:** 5:00

Doris made motion to approve both months minutes, Laurretta 2<sup>nd</sup> all approved.

### Secretary/Treasurer Report:

Current CSD checking account balance: \$837,021.22

Received the annual Klamath Co Property Tax Revenues: \$20567.25

**Upcoming bills:** SDIS Auto Liability \$111.00

Public Works Fee BOLI \$5628.53

Property Tax for Waste Water Treatment land: \$323.34

Doris made motion to pay all bills, Laurretta 2<sup>nd</sup> all approved.

**New Business:** Appointment of new Vice President

Kim Appointed Doris Allphin as Interim Vice President in-lieu of Cathi Lanes resignation. Doris has accepted the position effective immediately.

Dennis was appointed as member-at-large to fill Doris's vacant position.

**Presidents Report:**

We have terminated the agreement between CSD and CWSID water operator duties with the advice of SDAO and DEQ to have a fulltime employee.

On 10/9/2021 the recently purchased F250 was struck while parked at Kim's house. It was hit-and-run and SDAI and the police department were notified. The truck is currently at the body shop with an estimated repair of \$10300.00. We received an insurance check for repairs in the amount of \$9826.61 minus the \$500.00 deductible. The truck repair should be complete by early next week. We also will be purchasing a brand-new snow plow out of Medford at a cost of \$7640.00

Bob's Excavating will take full responsibility on the Bardfield claim.

**Project Manager Report:** (Charles Lawrence, Jeffrey B. Yeley Consulting, LLC.)

**Update on Engineering:**

**Nichole Braudy provided the board with status of collection system.**

The main lines along Hwy 97 are going well. There was an issue with utility lines south of Ozmar. Morrello construction has submitted a change order to do boring vice trenching so not to interrupt internet service. The workers have move to Riverview area and on to Pinny St.

Work is going well with no major issues at the moment.

Lauretta informed the board the neighbors on Pinny St. are concerned about dump trucks going up and down the road and ware and tear on the road. Nichole said the roads will be resurfaced after all lines have been installed.

Vern Graham inquired about the status of the water line and the sewer line location. We informed him there is a 10' separation between the two services and there would be no issues with S. Main ST.

Morrello Construction is staging gravel along Kehane and Riddle Roads for trenching

**Meeting Adjourned: 5:55**

**Meeting Minutes submitted by:**

Kim Mathers, Secretary/Treasure

**Next CSD Board Meeting:**

January 8th, 2020 @ 5:00pm.

**Meeting Location:**

Crescent Sanitary District Office  
136745 Hwy 97  
Crescent, OR. 97733