

Crescent Sanitary District

PO Box 265
Crescent, OR. 97733

CSD Board Meeting Minutes

09/11/2019



Board Members in Attendance:

- Kim Mathers - President
- Cathi Lane– Vice President
- Christine Smouse – Secretary/Treasurer
- Doris Allphin – Member At Large
- Loretta Butler – Member At Large

Charles Lawrence (Project Manager)

Guest: Dan Olson – **SDAO** consultant

Meeting called to order by Kim Mathers 5:02

Approval of the minutes from August 2019: Cathi made motion to approve minutes, Doris 2nd all approved

Secretary/Treasurer Report:

Current CSD checking account balance: \$22053.93

Upcoming bills:

Speer Hoyt LLC. Attorney \$540.50 email exchanges regarding irrevocable easement versus permit issues.

Anderson Engineering: \$6294.00

DEQ Permit Sewage Disposal: WPCF non-discharging lagoons: \$1448.00

DEQ Permit: Stormwater NPDES construction more than 1-acre disturbed ground: \$1080.00

Crescent Water Supply & Improvement District: Work at WTF parts and labor: \$4044.07

Jeffrey Yeley LLC. Project Manager fees: \$5000.00

Jeffrey Yeley LLC. Project Manager: Postal fee mail back of monitor equipment: \$27.00

RCAC Loan: Interest payment \$125.63 deducted from the interest reserve balance: \$2674.00

Cathi made motion to pay all bills, Lauretta 2nd, all approved.

Presidents Report: Morello has started staging equipment at the empty towing lot.

The district received a letter from Yockim Carollo Attorney representing Joshua and Heather Bardfield who own 5 acres close the wastewater treatment facility. The contractor for the project inadvertently cut down trees on their property while clearing the easement for sewer lines. Their GPS had malfunctioned and the operator took responsibility for the damage. He notified the Bradfield's via a phone call and they said if we chipped the downed trees and other slash piles on their property, they would be fine. However, the Bardfields hired a surveyor as they said we trespassed onto their property and cleared large strips of land and hauled a large number of trees from the property. They are requesting a settlement for their claim as follows:

Compensation for legal expenses: \$3500

Compensation for surveying expenses: \$2500.00

Construction of a new fence built along their entire recently-surveyed boundaries.

Construction of a berm or gate to block the new entrance to the area at the end of Pinney St.

(Morello plans to put large tree roots to block the entrance after the project is complete).

The district has contacted our attorney and our insurance company of the claim. We have until September 16th to respond.

Ginder pumps will be installed on all pressurized lines throughout the residential sewer lines. The home owner will responsible for maintaining the pumps, however, there will be a 5 year warranty and any repairs thereafter will be the responsibility of the homeowner.

Project Manager Report: (Charles Lawrence, Jeffrey B. Yeley Consulting, LLC.)

Update on Engineering:

Morello Construction will be staging their equipment at the Crescent Tow yard. They have started work on Hwy 97 on the south end.

All fencing around the treatment facility are installed and all gates have been secured with locks.

Bob's Excavating still has work on the punch list to complete: Grass seed on berms, chlorinator building needs rekeying.

We gave the floor to Dan Olson, we had requested consultation on hiring employees, contractors, pros and cons of each. He advised we have several options for hiring full-time/part-time employees. The district is not sure we could provide medical benefits due to the high cost. Kim will check with the districts insurance company to find out what our cost share would be. He recommended we prepare a desk guide and operation.

Meeting Adjourned: 7:30

Meeting Minutes submitted by:

Kim Mathers, Secretary/Treasurer

Next CSD Board Meeting:

October 9th, 2019 @ 5:00pm.

Meeting Location:

Crescent Sanitary Office, 136745 Hwy 97, Crescent, OR. 97733