

# Crescent Sanitary District

PO Box 265  
Crescent, OR. 97733

## CSD Board Meeting Minutes

October 9, 2019



### Board Members in Attendance:

- Kim Mathers – President Phone in
- Cathi Lane– Absent
- Christine Smouse – Secretary/Treasurer
- Doris Allphin – Member At Large
- Dennis Mathers – Laurretta Butler

Charles Lawrence (Project Manager)

### Guest: None

Meeting called to order by Kim Mathers 5:02

Approval of the minutes from September 2019: not available at time of meeting

### Secretary/Treasurer Report:

Current CSD checking account balance: **\$32847.87**

#### Upcoming bills:

#### Construction Funds:

Anderson Engineering: \$4145.50

Speer Hoyt: \$517.00 Telephone conference regarding Bardfield lawsuit

Morello Construction LLC: \$326,061.95

Jeffery Yeley LLC: Monthly billing: \$5000.00

#### Operating Funds:

State of Oregon: Ethics Commission annual billing: \$87.82

Century Link: \$32.43

Midstate: WTF site and Pinney Acres Rd. \$195.66

Crescent Water Supply and Improvement District: \$355.24 Shilo Hamlin's hours 12.5 hours @30.89

Operator Study time and observing collection system installation.

Lauretta made a motion to pay all bills, Doris 2<sup>nd</sup> all approved

### **Presidents Report:**

We received our first vacant lot payment of \$1500.00 on September 24 for a property along Hwy 97.

Bob's construction is going to settle the Bardfield claim by providing a fence along their property.

I have been researching vehicles for the district for both snow plowing and daily monitoring of the Waste Treatment Facility. I have found a 2008 Ford F250 Super Duty 4x4 truck with 91,000 miles. The asking price is \$25,000.00 and NADA has it listed for \$21750.00. The owner has exceptional maintenance records and the truck is in excellent running condition. I offered the owner \$21750.00 which includes a locking canopy and he has accepted the offer. The truck is located in La Grande, Oregon and Kim and Dennis Mathers have offered to pick the truck up if the board votes unanimously on purchasing the vehicle.

We have loan funds from RCAC that have not been used and we can use those funds to purchase the truck and submit the loan request to RCAC to get reimbursed. I will also be in the market for a snow plow which will be funded by RCAC.

Easement agreement made with the Crescent Water Supply & Improvement District. The CSD needed more space for one of the main lift stations off of Hwy 97 in front of the Water District. Unfortunately, there was not enough space to install the pump without hitting a water line and Anderson Engineering wrote the easement agreement allowing CSD to install the pump on their property.

Bank funds for truck will be reimbursed from RCAC

Lauretta made motion for purchase of truck, Doris 2<sup>nd</sup> all approved

**Project Manager Report:** (Charles Lawrence, Jeffrey B. Yeley Consulting, LLC.)

### **Update on Engineering:**

Morello employee contacted Century Link requesting they move their lines which are in the path for sewer line on Hwy 97. CSD received a voicemail from Century engineer requesting Anderson Engineering rep call them ASAP. Nicole returned Century Links call to clear up the mis understanding between Morrell and the desired move of the communications line. The solution was to bore under the line so not to delay the project.

Water District is working closely with Morello and CSD to ensure waterlines are correctly identified.

Cathi Lane arrived late to the meeting and informed the board she will be resigning effective immediately due to personal issues.

Kim had the authority to appoint a new Vice President as an interim position until the next election.

**Meeting Adjourned: 5:57**

**Meeting Minutes submitted by:**  
Kim Mathers, Secretary/Treasure

**Next CSD Board Meeting:**  
November 13, 2019 @ 5:00pm.

**Meeting Location:**  
Crescent Sanitary District Office  
136745 Hwy 97  
Crescent, OR. 97733