

Crescent Sanitary District

PO Box 265
Crescent, OR. 97733

CSD Board Meeting Minutes

Date August 14, 2019



Board Members in Attendance:

- Kim Mathers - President
- Cathi Lane– Vice President
- Christine Smouse – Secretary/Treasurer
- Doris Allphin – Member At Large
- Loretta Butler – Member At Large

Charles Lawrence (Project Manager)

Guest: Jean Staumbugh and John Nelson

John Nelson asked about RV hookups on their property. Can he install his own hookup to the sewer stub-out or will the district provide the installation? We told him it would be 10% plus cost for each stub.

Meeting called to order by Kim Mathers

Approval of the minutes from July 2019: Cathi L. made motion to approve minutes Doris 2nd all approved.

Secretary/Treasurer Report:

Current CSD checking account balance: \$24630.00

Upcoming bills: Speer Hoyt \$540.50

Anderson Engineering \$6892.00

Bob's Excavating: \$349,785.55

Century Link: \$321.69

Motion to pay all bills made by Cathi L. and Doris A. 2nd all approved.

Presidents Report:

Kim attended SDAO management training held at Eagle Crest Resort in Redmond. The training was very informative. She talked about board procedures and business practices. Phase 2 collection system pre-construction meeting to be held on August 19, 2019.

DEQ has approved the collection system plans along with Jaime DEQ administrator. The contract was awarded to Morello Construction LLC.

Office equipment, furniture, and supplies have been purchased using RCAC loan funds.

The internet and office phone have been installed. We plan to hold all meeting at the new office starting in September 2019.

Project Manager Report: (Charles Lawrence, Jeffrey B. Yeley Consulting, LLC.)

Update on Engineering: We met with Daryl Anderson (CSD Engineer) Lewis (Bob's Excavating)

Shilo (Crescent Water District), Nichole Braudy Anderson Engineering for walk through of the waste water facility. A final punch list was provided to Bob's Excavation after the walk through. All

fencing, gate, liner operations have been completed. Bob's

Excavation needs to complete their punch list and at the time of this

inspection, only one item had been taken care of.

Discussion on sewer rates to be revisited based on construction cost.

We will work on updating the public of when construction will begin and installation activities for their properties in the coming weeks.

There is an outstanding easement with a property owner, we hope to resolve prior to construction starting.

Meeting Adjourned: 6:22

Meeting Minutes submitted by:

Kim Mathers, Acting Secretary

Next CSD Board Meeting:

September 11, 2019 @ 5:00pm.

Meeting Location:

Crescent Sanitary District Office

136745 Hwy 97

Crescent, OR. 97733