

Crescent Sanitary District

PO Box 265
Crescent, OR. 97733

CSD Board Meeting Minutes

April 10, 2019



Board Members in Attendance:

- Kim Mathers - President
- Cathi Lane– Vice President
- Christine Smouse – Secretary/Treasurer out sick proxy vote given to Kim Mathers
- Doris Allphin – Member At Large
- Dennis Mathers – Member At Large

Charles Lawrence (Project Manager)

Guest: Larry Petrie

Meeting called to order by Kim Mathers 5:02

Approval of the minutes from March 2019: Dennis M. made a motion to accept last month minutes, Doris A. 2nd all approved

Secretary/Treasurer Report:

Current CSD checking account balance: \$11470.10

Upcoming bills: Bills received and draw request since last meeting:

Bobs's Excavating: \$356943.50

Jeffrey Yeley LLC: \$11250.00 Budget Prep, Easement work, Project Fee

Kim Mathers: Travel reimbursement to Lakeview 320 miles @ .058 total \$185.60

Just Host domain renewal: \$195.87

Cathi L. made a motion to pay all bills, Dennis M. 2nd all approved.

Old Business: Scott DiCarlo asked if he was allowed to install his own later line to his house and what the plan was in the invite of a power outage. We told him we would get back to him with answers. Home owners will be allowed to install their lateral lines but must be inspected by the districts contractor and must used approved materials. Lines must be installed before the sewer is up and running.

We had over 11 responses from vacant lot owners wanting to have their lots plumbed. Details on how they will pay for the connections will come at a later date.

The district will purchase at least 2 portable generators which will be used in the event of a town power outage to restart lift stations. We will purchase a dedicated generator for the main lift station at the wastewater facility.

Presidents Report: Kim and Chuck met with Mike Carlson, President of Crescent Water District, to discuss hiring the water district as a service and sharing their water operator as the waste treatment operator (WTO) and billing clerk. Mike presented the sewers cost for both positions. We provided Mike with the work responsibilities for the position. Mike is going to present a service agreement at the Water Boards next meeting.

Chuck and I traveled to Lakeview last Tuesday to go over the collection system plans. Meeting went very well and Anderson Engineering hopes to have the plans completed by mid-April.

Chuck and Kim were invited to Gilchrist radio station to give an update on the sewer. All went well and comments by the radio host said they have heard from numerous local residents they are very happy Crescent will get a sewer system this year.

Kim advised the board she and Dennis will be out of town May 7-16th and will phone in.

Project Manager Report: (Charles Lawrence, Jeffrey B. Yeley Consulting, LLC.)

Update on Engineering: Chuck presented the new sewer use regulations. The board voted on them

Dennis M. made a motion to accept the new regulations, Doris A. 2nd all approved, including proxy vote for Chris Smouse who is out sick.

Chuck is working on the rate structure and will be reviewed at a later date.

The waste water site is about 50% complete.

Chuck presented the 2020 budget all line items were reviewed by the board. The board voted to approve the budget. Doris A. made a motion to approve, Dennis 2nd, all approved. The board will post the LB-1 notice of budget hearing to be scheduled on May 8, 2019.

Chuck is still working on getting operational funding from RCAC.

Chuck and Kim met with Anderson Engineering last Tuesday to go over the lateral lines for the collection system. Anderson hopes to have the final plans by the week ending April 19th. The plan will be submitted to DEQ for approval and put out for bid soon after.

Meeting Adjourned:

Meeting Minutes submitted by:

Kim Mathers, Secretary/Treasure

Next CSD Board Meeting:

May 8th, 2019 @ 5:00pm.

Meeting Location:

Crescent Community Club
420 Crescent Cutoff Road
Crescent, OR. 97733