

# Crescent Sanitary District

PO Box 265  
Crescent, OR. 97733

## CSD Board Meeting Minutes

February 13, 2019



### Board Members in Attendance:

- Kim Mathers - President
- Cathi Lane– Vice President - out sick
- Christine Smouse – Secretary/Treasurer
- Doris Allphin – Member At Large
- Dennis Mathers – Member At Large

Charles Lawrence (Project Manager)

**Guest: None**

**Meeting called to order** by Kim Mathers

**Approval of the minutes from January. Minutes were not available for meeting will bring them to the March 13, 2019 meeting.**

### Secretary/Treasurer Report:

Current CSD checking account balance: \$11823.27

**Upcoming bills:** Bob's Excavating \$601350.00 – Pond Lining to site and payroll expense.

Anderson Engineering \$5347.00

Jeffrey Yeley LLC \$6250.00

PO Box renewal \$76.00 annual

Dennis made a motion to pay all bills, Doris A. 2<sup>nd</sup> all approved.

**Presidents Report:** Site visit today, all going well. There have been some issues with freezing at the site and making harder to move dirt.

**Old Business:** Board needs to work on hiring a Waste Water Operator. Kim and Chuck met with Mike Carlson and discussed possibly using their new hire to work both facilities. CSD would need to work with Water District to come up with a service agreement and actual cost and funding the position. We listened to all CSD board

members concerns pros/cons and once we have the dollar amount, we will meet with Mike Carlson to discuss this further.

**Project Manager Report:** (Charles Lawrence, Jeffrey B. Yeley Consulting, LLC.)

**Update on Engineering:** The job site is moving along and about 40% complete. Due to heavy snow expected, there may be delays.

The Sanders easement has been completed and we will perform in-kind work on his property along with agreed amount of cash payment.

The RCAC loan request is going slowly. They're requesting much more documentation than previous loan request. Hope to have loan package complete by April.

Working on 3 more private property easements for the collection system.

**Meeting Adjourned: 6:00**

**Meeting Minutes submitted by:**  
Kim Mathers, Secretary/Treasure

**Next CSD Board Meeting:**  
March 0 13, 2019 @ 5:00pm.

**Meeting Location:**  
Crescent Community Club  
420 Crescent Cutoff Road  
Crescent, OR. 97733