

# Crescent Sanitary District

PO Box 265  
Crescent, OR. 97733



## CSD Board Meeting Minutes

August 8, 2018

### Board Members in Attendance:

- Cher Dolan - President
- Jeff Coker – Vice President
- Kim Mathers – Secretary/Treasurer
- Cathi Lane Board Member
- Christine Smouse
- Charles Lawrence (Project Manager)

**Guest:** Chuck Defoe, Dave Crider, Forest and Doris Allphin, Joyce Mathers, Lee and Debbie Jaques, Jeff Yeley

**Meeting called to order** by Cher Dolan 5:08

### Approval of the minutes from July 2018:

### Secretary/Treasurer Report:

Current CSD checking account balance: \$2281.90

Kim Mathers is requesting funds to purchase a new laptop, Quickbooks and MS Office Software, for the Secretary/Treasurer position. Estimated cost around \$1000.00. Jeff C. motion to approve, Cathi 2ns, all approved.

Chuck L. is requesting funds of around \$1100.00 for DEQ waste water control permit. Cathi L. motion to approve to pay permit, Jeff C. 2<sup>nd</sup> all approved.

### Upcoming bills: None

**Presidents Report:** Cher Dolan has officially announced her retirement as president from the Crescent Sanitary District. She has elected to have Kim Mathers as interim replacement until the next election in 2021, Kim has accepted the position. Kim Mathers has asked Chris Smouse to be interim Secretary/Treasurer until the next elections in 2021, Chris has accepted the position.

Kim M. will notify our webmaster to update the CSD website.

Cher asked guest if they had any questions.

Several guests ask for time-lines for the project. Chuck and Cher explained that due to the DEQ delays and permitting, we hope to have the plant and ponds completed before winter and the lines installed after the winter thaw, mid spring.

Other guest who had not attended any of the meetings wanted an update of the whole project. Both Chuck L. and Cher gave a brief update on the project to the guest.

Forrest Allphin, who is representing the Crescent Water District, said they're still waiting to hear from our Engineer. Chuck L. explained that until the CWD can find all their water lines, there's nothing the engineer can do. Cher said she would contact our engineer to contact the CWD.

We will be seeking a new member-at-large for the board.

**Project Manager Report:** (Charles Lawrence, Jeffrey B. Yeley Consulting, LLC.)

**Update on Engineering:**

The easement for Scott is awaiting to be notarized, otherwise easements have been settled.

The funding package has been approved by DEQ for principle forgiveness of 650K. The estimated project 7.2 million and 1.3 debt services.

Awaiting the WCPS for final construction permit. There has to be a 30-day public notice, should be announcement in the next few weeks.

DEQ will request a public hearing sometime in September. Chuck will work coordinate with the CCC for the reserving the building for the upcoming meeting.

We can start the bidding process for construction of the ponds and sewer facility. We would like to use local workers if possible.

**Meeting Adjourned: 5:53**

**Meeting Minutes submitted by:**

Chris Smouse, Secretary/Treasurer

**Next CSD Board Meeting:**

September 12, 2018 @ 5:00pm.

**Meeting Location:**

Crescent Community Club  
420 Crescent Cutoff Road  
Crescent, OR. 97733