

# Crescent Sanitary District

PO Box 265  
Crescent, OR. 97733

## CSD Board Meeting Minutes

February 14, 2018



### Board Members in Attendance:

- Cher Dolan – President
- Jeff Coker – Vice President
- Kim Mathers – Secretary/Treasurer
- Cathi Lane Board Member
- Chuck Defoe Board Member
- Charles Lawrence (Project Manager)

### Guest:

- Darrel Anderson presented a presentation of the CSD project
- Mike Carlson and Mark Crisp from Crescent Water Board
- Owner of Crescent Motel

**Meeting called to order** by Cher Dolan at 5:00

### Approval of the minutes from January 2018:

- Jeff Coker made a motion to approve the Dec 2017 minutes, Chuck Defoe 2<sup>nd</sup>, motion was approved by all.

### Secretary/Treasurer Report:

- Current CSD checking account balance: \$ 47522.88
- Received direct deposit funds from Business Oregon for \$63810.00 on 02/01/18

### Upcoming bills:

- **Anderson Engineering:** There are two outstanding bills from 11/13/2017 for a total of \$6685.00
- **Speer Hoyt:** 2 invoices for a total of \$1040.00
- **Crescent PO Box fee:** Annual Fee \$72.00 paid by Kim Mathers and is requesting reimbursement.

Jeff Coker made a motion to approve the paying the bills, Chuck Defoe 2<sup>nd</sup>, motion was approved by all.

**Presidents Report:**

- The meeting for the public hearing on CLUP and CUP approval is scheduled for February 27.

**Project Manager Report:** (Charles Lawrence, Jeffrey B. Yeley Consulting, LLC.)

- **Update on Engineering:** Darryl Anderson gave a presentation on the upcoming CSD project. Explained to the public using drawings and design plans for the treatment facility. He's working with a landscape company to have plants and trees planted on the levies. He also said there is a possibility of having Christmas Trees planted as well.
- Chuck Lawrence presented resolution 2018-01 establishing sewer user fees and hookups fees.
- Residential Monthly User Fee: \$39.50
- Commercial Monthly User Fees: Fees will be determined by water consumption.

**Meeting Adjourned: 5:40****Meeting Minutes submitted by:**

Kim Mathers, Secretary/Treasure

**Next CSD Board Meeting:**

March 14, 2018 @ 5:00pm.

**Meeting Location:**

Crescent Community Club  
420 Crescent Cutoff Road  
Crescent, OR. 97733