

Crescent Sanitary District

PO Box 265
Crescent, OR. 97733

CSD Board Meeting Minutes

January 10, 2018



Board Members in Attendance:

- Cher Dolan - President
- Jeff Coker – Vice President
- Kim Mathers – Secretary/Treasurer
- Cathi Lane Board Member
- Charles Lawrence (Project Manager)

Guest:

Crescent Water District members: Mike Carlson and Mark Crisp, Forrest and Doris Allphin

Meeting called to order by Cher Dolan at 5:00

Approval of the minutes from December 2017:

Jeff Coker made a motion to approve the Dec 2017 minutes, Cathi Lane 2nd, motion was approved by all.

Secretary/Treasurer Report:

Current CSD checking account balance: \$ 26660.47

Wired \$53616.02 to RCAC on 12/29/2017 to pay off the loan debt.

RCAC sent a letter saying Chuck Miller will be leaving RCAC effective Jan 8, 2018. Cyndy Elliott will be responsible for loan serving in the Northwest Region.

Upcoming bills:

Cyber Creations Web Design: Services for 12 Month combo technical maintenance and content update plan – cost \$360.00

Anderson Engineering: Work for preliminary design phase 36% complete – cost \$26000.00

Work for preliminary design phase 43% complete – cost \$7000.00

Oregon Government Ethics Commission:

Annual Oregon Ethics Commission fee – cost \$76.02

SDIS (Special District Insurance Services)

Policy Services: General Liability – Non-owned Hired Auto Liability – Excess Liability – Crime – Cost
\$6058.00

Total Bills: \$39494.02

Cher Dolan made a motion to approve the paying the bills, Jeff Coker 2nd, motion was approved by all.

Presidents Report: Cher received a report that Larry Morrison wants to put a dump on River View by the old mill. She plans to follow-up with Mark Galligher from Klamath Co planning commissioner the dump is within 1 mile of residents. She requests the boards permission to contact the planning commission.

Project Manager Report: (Charles Lawrence, Jeffrey B. Yeley Consulting, LLC.)

Update on Engineering: Darrel and Ryan from Anderson Engineering are working on easement issues.

DEQ is waiting on tribe letter advising board for approval to build on-site and whether or not they request someone from the tribe to be on-site during build.

Kelli Hill from DEQ has been reassigned and our project case will be assigned to a new staff member.

We worked with Crescent Water District staff on where the best place to install a new water line for the sewer. They presented us with a map of the town and made suggestions for best placement. However, we all agreed it we would ask both CSD engineer and CWD engineers for their professional suggestions on the placement of the water line.

Meeting Adjourned: 6:00

Meeting Minutes submitted by:

Kim Mathers, Secretary/Treasure

Next CSD Board Meeting:

February 14, 2018 @ 5:00pm.

Meeting Location:

Crescent Community Club

420 Crescent Cutoff Road

Crescent, OR. 97733