

# Crescent Sanitary District

PO Box 265  
Crescent, OR. 97733



## CSD Board Meeting Minutes

November 8, 2017

The CSD Monthly Meeting originally scheduled for October 11, was cancelled due to family emergency and has been rescheduled November 8.

### Board Members in Attendance:

- Cher Dolan - President
- Jeff Coker – Vice President
- Kim Mathers – Secretary/Treasurer
- Cathi Lane Board Member
- Charles Defoe Board Member
- Charles Lawrence (Project Manager)

### Guest:

- Pat Cate (ODF)
- John Pellissier (ODF)
- Bob (Crescent resident)
- Jim Cloe (part-time Crescent resident)
- Vern (Crescent resident)

**Meeting called to order** by Cher Dolan at 5:0pm.

### Approval of the minutes from Sep 2017:

Jeff Coker made a motion to approve the September 2017 minutes, Chuck Defoe 2<sup>nd</sup>, motion was approved by all.

### Secretary/Treasurer Report:

Current CSD checking account balance: \$9043.11

### Upcoming bills:

### Anderson Engineering Invoice:

\$3090.00, Jeff Coker made a motion approve, Chuck Defoe 2<sup>nd</sup>, motion was approved by all.

### Crescent Community Club membership:

Renew CCC annual business membership for \$50.00. A motion was made by Cher Dolan to pay the bill, Jeff Coker 2<sup>nd</sup> the motion, motion was approved by all.

### Travel Reimbursement:

Klamath Falls planning meeting for sewer district request for rezoning travel. 192 miles on 9/26/2017 at 53.5 cents per mile. Jeff Coker made a motion approve, Chuck Defoe 2<sup>nd</sup>, motion was approved by all.

**Speer Hoyt LLC:**

Invoice for review of emails for LUBN NITA and LUBA appeal process for \$293.80

Jeff Coker made a motion approve, Chuck Defoe 2<sup>nd</sup>, motion was approved by all.

**President Report:**

Cher introduced two guest Pat Cate and John Pellissier from the Oregon Department of Forestry. She asked Pat to speak about the purchase option of the forestry land and contract. Pat explained she had a contract detailing the purchase of the 200 acres of forest land for the sewer plant. They're requesting a 25K fee be paid to execute the option and the remainder of 62K will be paid upon purchase of the land. Cher asked to review the document before signing. CSD board agreed to pay closing cost with AmeriTitle. Cost should not exceed 1K. Cher will have to notify Pat in writing when we are ready to execute the option.

John Pellissier talked to the board and guest about the history behind the location/sale of the 200 acres.

**Project Manager Report:** (Charles Lawrence, Jeffrey B. Yeley Consulting, LLC.)

**Update on the LUCS/CUP/LUBA:** An appeal has been submitted by a group of Crescent citizens opposing the site for the sewer plant. They are being represented by an attorney and we have hired our attorney from Speer Hoyt to work on the appeal. We hope to have the matter resolved within a couple of months.

**Update on Engineering:** The engineer for the project, John Anderson, did a fly-over of the 200 acres and was very pleased with the area for the plant. He is now working on obtaining permits, easements, and DEQ required permits

**Update on ODEQ Funding:** The funding is in process for 900K and 450K will be in loan forgiveness, meaning we will only have to repay DEQ 450K in funds. There are several environmental requirements that must be satisfied, and Charles Lawrence is actively working on the requirements.

**Questions from the public:**

Jim Cloe asked about water contamination issues if the sewer was to penetrate the ground water. Both Cher and Chuck L explained a study was done and there should be no issues. Jim asked about the sewer rates and Chuck L. stated he was working on them and could not commit to a rate until all funding has been worked out. Chuck L. did say it would be a flat sewer rate. Cher and Chuck L. discussed how the existing septic tanks would be not be removed but filled with sand.

Bob asked how long the project would take to complete and Chuck L. says the engineering is expecting it to take up to 3 months from start to finish, barring there are no unforeseen issues arise.

**Meeting Adjourned: 6:20pm.**

**Meeting Minutes submitted by:**  
Kim Mathers, Secretary/Treasure

**Next CSD Board Meeting:**  
December 13 @ 5:00pm.

**Meeting Location:**  
Crescent Community Club  
420 Crescent Cutoff Road  
Crescent, OR. 97733